



	Circle time Lead for older 3's	Circle time lead for 2's & younger 3's	Snack lead
Monday	Sacha	Mandy	Sacha
Tuesday	Mandy	Vickie	Mandy
Wednesday	Vickie	Julie	Vickie
Thursday	Julie	Vickie	Julie
Friday	Marie	Sacha	Marie

Routine of the day

9.00am	Welcome, sign in /settle in, children to self-registration		
9.20am	Circle time-register & head count, day/weather/snack/activities/golden rules		
9.35am	Small group time - key groups		
9.45am	Free play inside & outside - continuous play		Prep. Snack
10.15am	Rolling Snack opens - self serving		
10.45am	Snack closes		
11.00am	Nappy changes		
11.30am	Tidy up		Prep for going home
11.40am	3/4-year old's Sound of the week, Core story	2-year old's - News - Core story	
11.50	Children come together on carpet; children use toilet & wash hands. Lunch children sit for lunch, door opens		
12.00 noon - Changeover - children go and come (Feedback to parents)			
12.05pm	Welcome, settle in, Lunch time.		Prep lunch
12.15pm	Register called at lunch table		
12.35pm	children self-registration, golden rules, Group story		
12.50pm	Free play inside & outside - continuous play		
2.00pm	Nappies		Messy play cleared up
2.15pm	Small group time - key groups		
2.25pm	Tidy up time - x2 staff to put under stage & x2 with children		Prep for going home
2.40pm	Circle time large group - singing & stories		
2.45pm	Goodbye and sign out (feedback to parents)		

